**Attendees:**

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|---|---|---|---|
| ☒ M. Rozek, BABHA | ☒ S. Stroh, GIHN | ☒ T. Curtis, MCN | ☐ N. Derusha, TRD |
| ☒ S. Gunsell, BABHA | ☐ T. Humphries, HBH | ☒ J. Huson, MCN | ☐ S. Richards, TRD |
| ☐ E. Magen, CEI | ☐ A. Ferzo, HBH | ☐ J. Labun, Newaygo | ☒ B. Owens, TBHS |
| ☐ K. Squire, CMHCM | ☒ M. Cupp, Lifeways | ☐ J. Keilitz, SCCMH | ☒ K. Jaskulka, MSHN |
| ☒ K. Gunsell, HBH | ☐ D. Caruss, MCN | ☒ L. Vyvyan, SHW | ☐ Ad Hoc: A. Dillon, MSHN |
| ☒ B. Haner, CEI | ☒ L. McNett, TRD | ☐ J. Hagedon, TBHS | ☒ Ad Hoc: L. Thomas, MSHN |
| ☒ L. Recker, CMHCM | ☒ L. Allbee, CMHCM | ☐ C. Saylor, CMHCM | ☒ Ad Hoc: T. Lewicki, MSHN |
| | ☒ V. Pierson, CEI | | ☒ Ad Hoc: A. Ittner, MSHN |

| AGENDA ITEM | KEY DECISIONS | ACTION REQUIRED | | | |
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| Agenda Approval | ☒Approved<br>☐Approved with revisions<br>**All materials can be found in box** | By Who | | By When | |
| | | | | | |
| Minutes Approval<br>10/27/2021 | ☒Approved<br>☐Approved with revisions | By Who | | By When | |
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| HCBS Transition | Updates (T. Lewicki; K. Hammack) – New updates to report out - Current HCBS Report included in box (12.15.21) – New Provisional Forms attached and in box | By Who | | By When | |
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| Regional Efforts –<br>Training, Contracting and Monitoring | • BH Provider Fee Schedule Reporting Requirements – MSA Bulletin finalized (MSA 21-39) (L. Thomas)<br>  - Timeline of Initiatives<br>  - Overview<br><br>• Regional Crisis Residential RFP Update & Contract Considerations<br>**Background/Update:** All scoring completed; Comparison Summary to be presented to OP's Council for recommendation. | By Who | | By When | |

| AGENDA ITEM | KEY DECISIONS | ACTION REQUIRED | | |
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| | Discussion:<br>Decision:<br>Next Step: OP's to review summary of plans submitted – Make recommendation on next steps.<br><br>• HSAG Review - PNMC related; available in box<br>Background/Update: Contract language changes needed to address;<br>- Termination Notice to consumers;<br>- "Balance billing" prohibition;<br>- Hours of Operation clarification<br>Discussion:<br>Decision:<br>Next Step: CMH's to ensure FY23 contract templates updated as needed.<br><br>• Flatrock Manor AFC (M. Cupp)<br>Background/Update: CMH concerns with treatment of consumers by Provider; Common folder created in box for CMH's to upload/share information on this provider; CMH's to upload as needed communication/CAP's/site review results into specific folder; CMH's to coordinate with each other regarding review results and CAP's<br>Discussion: MSHN has reached out to other PIHP's with this provider in common and brought matter to OP's Council's attention.<br>Decision: ☐ Support as presented ☐ Support as amended ☐ Other:<br>Next Step: | | | |
| Provider Directory | 1. HSAG Review – PNMC related; available in box Contract language changes needed to address; may necessitate changes being made related to foreign languages and "cultural capabilities" | By Who | | By When |

| AGENDA ITEM | KEY DECISIONS | ACTION REQUIRED | | |
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| AGENDA ITEM | KEY DECISIONS | ACTION REQUIRED | | |
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| | **Background/Update:** Based on HSAG review – directory to require tag lines (see TagLine Template in box)<br>**Discussion:** Possibility of REMI to "speak" to CMH's EMR's? As it relates to directory information (Not all CMH's use PCE based product; can those that do interface with PCE?) – Possible, but not recommended – Would require maintaining two separate systems for directories to be combined since not all CMH's use PCE based product; Rules would need to be identified and worked out to inform systems what data to retrieve and when to retrieve it.<br>**Decision:** Request S. Grulke to attend Feb. meeting to give a more informed description of the process involved.<br>**Next Step:** | | | NA |
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| Credentialing | 1. Organizational Provider Application Update (K. Jaskulka).<br>    **Background/Update:** Based on HSAG review; will add text filed for providers to specifically identify ADA compliant measures currently available.<br>**Discussion:** Informational<br>**Decision:**<br>**Next Step:** Notify FlightPath to make necessary updates | By Who | | By When | |
| | | | | |
| Policy/Procedure Edits | 1.  MSHN PN Policy/Procedure Annual Review Policies/Procedures link included below (track changes versions saved in box)<br>**Discussion:**  Review and offer suggested edits no later than COB 12.22.21<br>**Decision:** None<br>**Next Step:**  Following PNMC review - submit track changes version to Deputy Director for review and inclusion for BOD Approval | By Who | | By When | |
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| AGENDA ITEM | KEY DECISIONS | ACTION REQUIRED | | | |
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| MSHN Strategic Plan & Scorecard | 1. Strategic Plan<br>**Background/Update:** MSHN Strategic Plan presented to full Board in September – Approved;<br>**Discussion:**<br>**Decision:**<br>**Next Step:** Review items for PNMC relevance – Will distribute as specific items become necessary/developed – No update at this time<br><br>2. Balanced Scored<br>**Background/Update:** FY21 PNMC Balanced Scorecard to be finalized-presented to OP's in February. If members have any comment/feedback, please forward to K. Jaskulka by 1.14.22<br>**Discussion:**<br>**Decision:**<br>**Next Step:** FY22 PNMC Balanced Scorecard development.  Please review and provide any items to be included to K. Jaskulka by 1.14.22 | By Who | | By When | |
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| Misc. | Network Adequacy Assessment – Development (A. Ittner)<br>**Background/Update:** HSAG audit of NAA was positive; however, there will be necessary corrections to better analyze cultural and linguistic capabilities in the region; analyze timeliness for pregnant drug users (SUD Priority Populations); Geo-mapping annually vs. every 3 years. NOTE: Carolyn Tiffany is working under a temporary contract to support HSAG CAP.  Carolyn contracting to compile data related to HSAG review.<br>NAA Items for PNMC Consideration<br>- HSAG CAP; Highlighted line in document (Item #30; Line 17<br>    o Time/Distance Standards<br>    o Timely Appointments<br>    o Language; Cultural Capabilities; Physical Accessibility | By Who | | By When | |

| AGENDA ITEM | KEY DECISIONS | | ACTION REQUIRED | | | |
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| | - 2020 NAA; Please review and offer any suggested additions of services/categories for updates in the 2021 NAA<br>    o Table 1<br>    o Table 7<br>    o Refer also to "NAA Action Plan – PNMC" document<br>    o Geo-Mapping – To be completed by TBD Solutions<br>        ▪ What do we want to capture besides above HSAG recommendations? Any gaps in service PNMC would like analyzed? – Open question based on services/categories already identified in Table 1 of 2020 NAA<br>- 2021 NAA need to include specific sections for;<br>    o Languages;<br>    o Cultural Capabilities<br>    o ADA Compliant Measures<br>    o Time/Distance Standards<br>    o Workforce Shortage – Impact on network<br>**Discussion:**<br>**Decision:**<br>**Next Step:** Feedback to K. Jaskulka by 1.14.22 | | | | | |
| Electronic Visit Verification (EVV) | Updates – None at this time<br>MDHHS - EVV Website<br>Recommend check it about every 30 to 60 days for updated content; Changes will impact every provider you have – Once MDHHS gets caught up<br>J. Sproat provided update – Are their operational EVV systems being used currently? – Guardian Trac/ Stuart Wilson (FMS providers); MDHHS Model to require certification by State to be used or use State system<br>**Discussion:** As an FYI, V.O.I.C.E uses "CleanCare" software as an EVV tool members may want to check out.<br>**Decision:**<br>**Next Steps:** None at this time | | | | | |

Next Meeting: 2/23/2022

Parking Lot

| State Monitoring Report | EVV | Independent Facilitation Proposal |
|---|---|---|
| MDHHS Universal Credentialing Workgroup | | |

MSHN Council & Committee Updates

1. MSHN Board Update – *MSHN Website - Board Meeting*
2. Operations Council Update – *MSHN Website - Operations Council*
3. Customer Service Committee – MSHN Website - Customer Service
4. Utilization Management Committee – MSHN Website - Utilization Management
5. Information Technology Council – MSHN Website - Information Technology
6. Regional Consumer Advisory Council – Consumer Advisory Council
7. Provider Network Management Workgroup- MSHN Provider Network Management Committee
8. Compliance Committee MHN Website-Regional Compliance Committee
9. Training Coordinators Workgroup – Training Reciprocity (Box)