

**Mid-State Health Network SUD Oversight Policy Advisory Board**  
**Wednesday, December 16, 2020, 4:00 p.m.**  
**Zoom Meeting**  
**Meeting Minutes**

**1. Call to Order**

Chairperson Debbie Thalison called the MSHN SUD Regional Oversight Policy Board (OPB) of Directors Organizational Meeting to order at 4:02 p.m.

**Board Member(s) Present:** Nichole Badour (Gratiot), Bruce Caswell (Hillsdale), Larry Emig (Osceola), Steve Glaser (Midland), Dick Gromaski (Bay), Susan Guernsey (Mecosta), John Hunter (Tuscola), Jerry Jaloszynski (Isabella), Carol Koenig (Ingham), Bryan Kolk (Newaygo), Vicky Schultz (Shiawassee), Deb Thalison (Ionia), Kim Thalison (Eaton), Dwight Washington (Clinton) and Ed Woods (Jackson)

**Board Member(s) Absent:** Lisa Ashley (Gladwin), John Bodis (Huron), Christina Harrington (Saginaw), Tom Lindeman (Montcalm), Robert Luce (Arenac), and Leonard Strouse (Clare)

**Alternate Members Present:** John Kroneck (Montcalm)

**Staff Members Present:** Amanda Ittner (Deputy Director), Joe Sedlock (CEO), Dr. Dani Meier (Chief Clinical Officer), Leslie Thomas (Chief Financial Officer), Carolyn Tiffany (Director of Provider Network Management Systems), Dr. Trisha Thrush (Lead Treatment Specialist), Jill Worden (Lead Prevention Specialist), Sarah Andreotti (Prevention Specialist), Sherrie Donnelly (Recovery Specialist), Kari Gulvas (Prevention Specialist), Shannon Myers (Treatment Specialist), and Merre Ashley (Executive Assistant)

**2. Roll Call**

Ms. Merre Ashley provided the Roll Call for Board Attendance.

Parliamentarian Jerry Jalosczynski called a Point of Order to Open Meetings Act (OMA) requirements around documenting board member participation in virtual meeting(s). After brief conversation, it was established MSHN's current practice of documenting meeting participation is in accordance and complies with OMA requirement(s) specific to video conference participation.

**3. Approval of Agenda for December 16, 2020**

Board approval was requested for the Agenda of the December 16, 2020 Regular Business Meeting, as presented.

**ROPB 20-21-001 MOTION BY BRUCE CASWELL, SUPPORTED BY BRYON KOLK, FOR APPROVAL OF THE DECEMBER 16, 2020, REGULAR BUSINESS MEETING AGENDA, AS PRESENTED. MOTION CARRIED: 16-0.**

**4. Approval of Minutes from the August 19, 2020 Regular Business Meeting**

Board approval was requested for the draft meeting minutes of the August 19, 2020 Regular Business Meeting.

**ROPB 20-21-002 MOTION BY STEVE GLASER, SUPPORTED BY DICK GROMASKI, FOR APPROVAL OF THE MINUTES OF THE AUGUST 19, 2020 MEETING, AS PRESENTED. MOTION CARRIED: 16-0.**

**5. Public Comment**

There was no public comment.

**6. Board Chair Report**

Chairperson Thalison brought attention to the following items:

- February 2021 SUD Oversight Policy Advisory Board Organizational Meeting: The meeting agenda will include election of board officers for two-year terms. Members interested in serving as a board officer should reach out to MSHN administration.
- SUD Oversight Policy Advisory Board Annual Report (included within board meeting packets): Chairperson Thalison noted the many accomplishments of the SUD OPB and thanked the board for their commitment throughout the year.
  - Ms. Amanda Ittner added comment, stating the report is part of an annual process completed by all MSHN councils and committees and included within the overall Quality Assessment and Performance Improvement Plan, slated for presentation to the MSHN Board of Directors for approval at their March 2021 meeting.

## 7. Deputy Director Report

Ms. Amanda Ittner referenced and provided information on the following:

- FY2020 PA2 Funding and Expenditures by County
- FY2020 PA2 Use of Funds by County and Provider
- FY2020 Substance Use Disorder Financial Summary Report of September 2020
- FY2021 PA2 Funding and Expenditures by County
- FY2021 PA2 Use of Funds by County and Provider
- FY2021 Substance Use Disorder Financial Summary Report of October 2020

## 8. Community Block Grant Reduction Strategies

Mr. Joseph Sedlock presented information on MSHN's block grant reduction strategies.

## 9. FY21 Budget Presentation

Ms. Leslie Thomas provided an overview of MSHN's FY21 Budget as presented to the MSHN Board of Directors in September 2020.

## 10. FY21 Substance Use Disorder PA2 Contract Listing

Ms. Carolyn Tiffany provided an overview and information on the FY21 Substance Use Disorder PA2 Contract listing, recommended for board approval, as presented.

**ROBP 20-21-003 MOTION BY LARRY EMIG, SUPPORTED BY DICK GROMASKI, TO APPROVE THE FY21 SUBSTANCE USE DISORDER PA2 CONTRACT LISTING, AS PRESENTED. ROLL CALL VOTE: VOTING YES: NICHOLE BADOUR, BRUCE CASWELL, LARRY EMIG, STEVE GLASER, DICK GROMASKI, SUSAN GUERNSEY, JOHN HUNTER, JERRY JALOSZYNSKI, CAROL KEONIG, JOHN KRONECK, BRYAN KOLK, VICKY SCHULTZ, DEB THALISON, KIM THALISON, DWIGHT WASHINGTON, AND ED WOODS. VOTING NO: N/A. MOTION CARRIED: 16-0.**

## 11. Operating Update

Dr. Dani Meier provided an overview and information on the following:

- FY20 Quarter 4 Substance Use Disorder Summary Report
  - FY20 Quarter 4 Substance Use Disorder County Specific Reports were emailed to members on December 11, 2020
- Statewide Substance Use Disorder Treatment Training
- Substance Use Disorder FY21-23 Strategic Plan

## 12. Other Business

No other business was brought forward

## 13. Public Comment

There was no public comment.

## 14. Board Member Comment

- Mr. Ed Woods thanked Dr. Meier and his staff for their ongoing work with providers and specifically Dr. Meier's work with the Engagement Center (Jackson)
- Chairperson Thalison offered congratulations to Mr. Larry Emig on his retirement, announcing he would no longer be serving on the board following the night's meeting.
  - Mr. Emig thanked MSHN for allowing him to serve, stating he enjoyed the conversations, learned a lot and that this board is one of his favorites; he will miss interacting with the group.

## 15. Adjournment

Chairperson Thalison adjourned the December 16, 2020, MSHN Substance Use Disorder Oversight Policy Advisory Board Meeting at 5:13 p.m.

*Meeting minutes submitted respectfully by:  
MSHN Executive Assistant*